

Maurice J. Evans
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Experience:

2018-2022 Heartland Federal Credit Union

Position: Executive Board Member

2011-2019 City of Dayton

Position: Chief Examiner Civil Service

Administered the provisions of the City Charter and Civil Service rules. Directed the daily operations of Civil Service and the assignments of staff. Developed and implemented procedures for the operation of the classified civil service based upon sound merit system principles. Directed the administration on programs that pertain to employment, job readiness, or related topics. Oversee administration of Civil Service Rules for classified employees of the City of Dayton and the Dayton Public Schools. Met with the CSB for regularly board meeting to review and discuss improvements to policies and procedures, and other matters. Communicated with the elected officials, department heads, division heads, union representatives and others regarding proper hiring practices. Worked on general direction to the maintenance of the City's position on classification plan. Oversee general directions to the preparation of examination schedules and the implementation of examinations. Consulted with staff regarding examination data for assurance of compliance with the policy of EEO guidelines. Reviewed and approved the internal operational policies and procedures, for the maintenance of the CS personnel files, certification procedures, testing verifications, applications, handling testing classification work and general office procedures. Negotiated contracts on behalf of the City.

1989-2011 City of Dayton

Position: Human Resource Analyst

Negotiated and administered collective bargaining contracts for the City. Worked closely with departments and divisions to administer the contracts and ensure compliance. Investigated and conducted labor relations, disciplined, fitness for duty and grievance hearings. Investigated equal employment, sexual harassment, and disabilities claims. Investigated and prepared written report/presentation on behalf of the city to the Equal Employment Opportunity Commission (EEOC) and the Ohio Civil Rights Commission (OCRC). Provided schedule training on general topics for the city department.

1984-Present Sinclair Community College

Position: Instructor

Instructor for business management, supervision, labor relations and human resources.

1988-2000 Wilmington College

Position: Instructor

Instructor for business management, supervision, labor relations and human resources.

Education:

Central Michigan University 1987 M.S.A. Degree in Management and Human Resources

Central State University 1985 B.A. Degree in Communication and Business
Administration

Sinclair Community College 1984 A.A. Degree in Liberal Arts

Panels

Federal Mediation Conciliation Service (FMCS)

American Arbitration Association (AAA)

State Employment Relations Board (SERB)

Professional Affiliations:

OHPELRA-President, Past President

NPELRA-Member

Sinclair Community College Foundation Board

Sinclair Community College Alumni Board

Heartland Federal Credit Union-Board Member

References: Available upon request